**Parameter Spreadsheet:**

The field JP2\_FILENAME has been added to the parameter spreadsheet and should match the file name in the PAD spreadsheet.

Start times and end times in the JP2 file name should match the start and end times in the parameter spreadsheet.

**JP2 File Naming Convention:**

3.5KHz in the file names should now be changed to 3\_5KHz, just in case certain applications don’t like periods in the name.

Start times and end times should now be a 7 digit number, i.e. dddhhmm (day,hour,minute) no seconds.

The cruise name should precede the rest of the file name, i.e. the naming convention is now:

*CruiseName\_Device\_LineNumber(s)\_StartTime\_EndTime* where the elements of the name are separated by underscores.

Example of single line file name:

2003002PGC\_huntec\_EXT\_Line30\_1060202\_1060402

Example of a multiple line file name:

2002004PGC\_3\_5KHZ\_Line32\_49\_1631559\_1630139

**PAD Spreadsheet:**

Field LINE\_OR\_FIX\_NUM has a 30 character limit so lists should be reduced to ranges separated by underscore:

001,002,003,004,005,006,007,008,009,010 should be reduced to 001\_010

**Make sure all columns are unhidden before sending to Barbe**

**Do not use special characters @ or & in the comments column**

**Make sure column names match the original template names**

**Populate the ROOM\_LEFT column with “N” (for NO).**